



# - SYNBIOS -

Second Generation Automotive Biofuel Conference  
18-20 May 2005 in Stockholm, Sweden



## Guidelines for Commercial or General Exhibits

The SYNBIOS conference welcomes commercial or general exhibits related to the areas of gasification and automotive biofuels. We would like to encourage increased awareness of market opportunities and stimulate contact between different partners interested in these areas.

### Instructions

If you would like to display an exhibit about your organisation or its activities, please write to the SYNBIOS Conference Secretariat at [t.r@nykomb.se](mailto:t.r@nykomb.se) by 29 April 2005. We will let you know *by email* whether your exhibit has been accepted by 6 May 2005.

Please describe in your email the type of material you would like to display (for example, brochures, poster, books), the organisation that you represent and a brief description of its role.

Please indicate whether you will be bringing your own display stands or poster boards or whether you would like to use the display equipment available at the SYNBIOS conference. If you are bringing your own display equipment, please include a description (height, size, space requirements, other requirements) so that we can find a suitable place for it in the exhibition area. When selecting exhibits, those with display equipment that is easily able to be mounted and dismantled will be given preference over those with heavier, less mobile equipment. If you use your own poster board or display stand, you will be responsible for transporting it to and from the conference.

For more information on the equipment available at the SYNBIOS conference, please read the following section.

### Display equipment at the conference

Poster presentation boards measuring 90 cm wide and 190 cm long will be available for use. Please note that only pins (not tape) can be used to fix posters to these poster boards. Posters wider than 90 cm *can* be accommodated by using more than one poster presentation board. If you would like to use the poster presentation boards available, please let us know the size of your poster so that it can be accommodated. Use of poster presentation boards is free of charge.

Small tables suitable for standing behind are available for brochure displays or to rest laptop computers on. These tables are round in shape and have a 50 cm diameter. The tables need to be ordered in advance, so we ask that you please indicate in your email how many tables you would like and on which day(s). Please note *each* table hired will cost 200 SEK/day (20 EUR/day).

### Price and payment

If you are registering as a conference attendee, there is an additional charge of 2000 SEK (220 EUR) for displaying an exhibit.

If you are presenting an exhibit *only* and not registering as a conference attendee, displaying an exhibit will cost 3500 SEK (385 EUR). Included in this price are display of a commercial or general exhibit at both days of the conference and meals. We also warmly invite you to partake in the conference dinner to be held on 18 May at the world famous Vasa maritime museum, at an additional cost of 680 SEK (75 EUR).

Please remember that hiring tables costs an additional 200 SEK (20 EUR) per table per day and needs to be booked in advance.



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- Participants from Sweden, please transfer the fee in SEK to Postgiro account 65 78 49-6 or Bankgiro account 5891-7477, Account-holder: Ecotraffic ERD<sup>3</sup> AB. *Please include a message stating your name and organisation and the items you are paying for (commercial or general exhibit, number of tables, conference dinner).*
- Participants from other countries, please transfer the fee to EUR account number 8327 9 37 677 344 6 (IBAN: SE61 8000 0083 2793 7677 3446), SWIFT SWEDSESS  
Bank address: SWEDBANK, 10534 Stockholm-Sweden. *Please include a message stating your name and organisation and the items you are paying for (commercial or general exhibit, number of tables, conference dinner).*
- Please pay within two weeks of acceptance of your exhibit.

## Questions?

If you have questions about displaying a general exhibit at the SYNBIOS conference, please contact Tabita Roorda or Henrik Boding:

Ms. Tabita Roorda  
SYNBIOS Conference Secretariat  
Floragatan 10 B  
SE-114 31  
Stockholm  
Sweden

Phone: +46 8 440 40 61  
Fax: +46 8 440 40 55  
Email: [t.r@nykomb.se](mailto:t.r@nykomb.se)

Mr. Henrik Boding  
SYNBIOS Project Manager  
Floragatan 10 B  
SE-114 31  
Stockholm  
Sweden

Phone: +46 8 545 168 00  
Fax: +46 8 411 14 43  
Email: [synbios@ecotraffic.se](mailto:synbios@ecotraffic.se)

This information is subject to change.  
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